



Application for issue of Provisional Certificate / Duplicate Provisional Certificate / Duplicate Mark-sheet

Note : Separate Application forms should be filled for each one of these, as per requirement, as they are dealt with in different sections.

To,

**The Registrar
M.C.N.U.J.C.
Bhopal (MP)- 462011**

Sir,

I request you to kindly issue in my favour.

The necessary fees of Rs. has been remitted Online or by Demand Draft No:

Dated: Name of Bank:

1. Full Name (in English Capital Letters):.....

2. Full Name (in Hindi):.....

3. Father's Name (in English):.....

4. Mother's Name (in English):.....

5. a) Last Examination in which appeared:..... b) Year:.....

c) Roll Number:..... d) Result: (Pass/Fail)..... e) Division:.....

6. Enrollment Number:

7. Name of the UTD/Study Institute:.....

Place :

Date :

Complete Address with Pin-code :

Your's Faithfully

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Mobile No:

Signature of Student

INSTRUCTIONS :

(1) For Provisional :

(A) The applicant should enclose photocopies of Marksheets of all semesters of the course/examination passed, duly attested by the Incharge of the UTD/Study Institute.

(B) **Fees for Provisional Certificate is Rs. 150/-** Fees shall be accepted only by account payee demand draft in favour of **"Makhanlal Chaturvedi Rashtriya Patrakarita Vishwavidyalaya, Bhopal"** payable at Bhopal.

(2) For Duplicate Provisional & Duplicate Mark-sheet :

(A) The applicant should enclose (i) Photocopies of Marksheets of all semesters of the course/examination passed, duly attested by the Incharge of the UTD/Study Institute (ii) Copy of FIR lodged with Police (iii) Original Notarized Affidavit stating that if the earlier issued original Migration is found/recovered later on, the same shall be deposited with the University.

(B) **Fees for Duplicate Provisional is Rs. 300/- & Duplicate Mark-sheet 150/- per Mark-sheet** Fees shall be accepted only by account payee demand draft in favour of **"Makhanlal Chaturvedi Rashtriya Patrakarita Vishwavidyalaya, Bhopal"** payable at Bhopal.

Forwarded

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Seal and signature of HOD UTD/Study institute

Application Recd. in Univ. on.....

Document No.....

Dispatch No.....Date.....

Signature of Dealing Asstt.