



**Application for issue of Migration / Duplicate Migration Certificate**

To,

**The Registrar  
M.C.N.U.J.C.  
Bhopal (MP)- 462011**

Sir,

I request you to kindly issue ..... in my favour.

The necessary fees of Rs. .... has been remitted Online or by Demand Draft No: .....

Dated: ..... Name of Bank: .....

1. Full Name (in English Capital Letters):.....

2. Full Name (in Hindi):.....

3. Father's Name (in English):.....

4. Mother's Name (in English):.....

5. a) Last Examination in which appeared:..... b) Year:.....

c) Roll Number:..... d) Result: (Pass/Fail)..... e) Division:.....

6. Enrollment Number: .....

7. Name of the UTD/Study Institute:.....

Place :-.....

Date :-.....

Complete Address with Pin-code :

Your's Faithfully

.....

.....

.....

Mobile No.....

Signature of Student

**Instructions :**

**All Applications (Except from students of closed Institutes) should necessarily be submitted Online. This form is to be submitted offline only by students of closed institutes.**

**(1) For Migration Certificate:**

- (A) The applicant should enclose photocopies of Marksheets of all semesters or Consolidated Mark-sheet of the course/examination passed, duly attested by the Incharge of the UTD/Study Institute.  
(B) **Fees for Migration Certificate is Rs. 250/-** Fees shall be accepted only by account payee demand draft in favour of **"Makhanlal Chaturvedi Rashtriya Patrakarita Vishwavidyalaya, Bhopal"** payable at Bhopal.

**(2) For Duplicate Migration Certificate:**

- (A) The applicant should enclose (i) Photocopies of Marksheets of all semesters of the course/examination passed, duly attested by the Incharge of the UTD/Study Institute (ii) Copy of FIR lodged with Police (iii) Original Notarized Affidavit stating the reason for asking Duplicate Migration Certificate and that if the earlier issued original Migration is found/recovered later on, the same shall be deposited with the University.  
(B) **Fees for Duplicate Migration is Rs. 450/-** Fees shall be accepted only by account payee demand draft in favour of **"Makhanlal Chaturvedi Rashtriya Patrakarita Vishwavidyalaya, Bhopal"** payable at Bhopal.

**Forwarded**

.....  
Seal and signature of HOD UTD/Study institute

Application Recd. in Univ. on.....  
Document No.....  
Dispatch No.....Date.....

Signature of Dealing Asstt.